



# E-LEARNING WITHOUT SECRETS - E-LEARNING TOOLS FOR ADULT EDUCATION

## TRAINING INTRODUCTION

Nowadays there is a growing trend towards enabling distance learning and integrating Information and Communications Technology into teaching and training. There are number of apps, web design and e-learning tools that offer educators great opportunities but not without challenges. Taking part in this training course participants will learn how to create engaging multimedia content, web sites, blogs and e-learning platforms to support distance and blended learning. Through an hands-on approach and learning-by-doing methodology participants will create their first e-learning course and website during the two weeks training course.

This course will guide participants through the basic steps of using web platforms and apps to allow distance learning, support blended learning, developing a website and integrating e-learning and distance learning in their educational pathways. This course allows participants to improve their ICT and digital skills in a practical and concrete way together with other participants and trainers throughout Europe. The general aim of this course is to foster excellence in education by empowering participants to integrate web platforms into teaching and education. The course has a flexible approach in order to adapt the learning outcomes to the particular needs and digital competencies of the participants.

Thanks to this course the participants will:

- Get an overview of the most important new technologies and web platforms to enable e-learning and distance learning;
- Learn how easily create and edit multimedia content;
- Learn how to create an engaging website or blog (WordPress, Weebly etc);
- Learn how to use remote learning concepts and e-learning tools (including Zoom, Google Meet);
- Improve their ICT skills and their knowledge about e-learning and blended learning;
- Exchange best practices and share experiences with participants and staff coming throughout Europe;
- Make contacts with individuals and organizations working in the education field in Europe through everyday cooperation and networking activities.

### GENERAL INFORMATION

Arrival date:

09/02/2025

Departure Date:

22/02/2025

Language: English



# TRAINING SCHEDULE FIRST WEEK 10-14/02

Please find below the standard training schedule with start and end time of each daily session. Every scheduled hour is considered as 45 minutes of class, so as to ensure proper time for meal and coffee breaks and optimize productivity. The exact training schedule will be agreed on the first day together with all the participants, in order to match the needs of the group (i.e. starting time, time and length of breaks, time for cultural activities, distribution of hours and subjects...). In this sense, the below-mentioned program might be subject to some variations.

## **M 9:00 - 13:00**

- Course introduction
- Needs and expectations evaluation
- The growing trends towards integrating new technologies and web platforms into education
- Cultural activities in Puerto de la Cruz

## **T 9:00 - 13:00**

- Introduction to virtual whiteboard
- Practical work: turning your device into a virtual whiteboard integrating different media
- Whiteboards and AI for the creation of activities

## **W 14:00-18:00**

- Collaborative platforms
- Practical work: creating your personal teaching website or personal blog
- Additional tools for web design and practice on your blog and web-design

## **T 9:00 - 13:00**

- Practical work: adding pages to your website or a post to your blog
- Practical work: giving a structure to your website
- Cultural visit in National Park El Teide

## **F 9:00 - 13:00 or 14:00-18:00**

- Practical work: adding a photo gallery, embedding a video in your website
- Practical work: designing and integrating outstanding multimedia content in your website or blog
- Practical work: adding a survey or a test

# TRAINING SCHEDULE SECOND WEEK 17-21/02

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**M 9:00 – 13:00**

- Practical work: how to use and create remote learning concepts and e-learning tools (including Zoom, Google Meet)

**T 9:00 – 13:00**

- Practical work: how to create and use for research and statistics (Google Forms);
- How to create engaging games with Google Forms;
- Cultural activities in La Orotava

**W 14:00-18:00**

- How to present your content in an innovative and engaging way leveraging AI features
- Practical work: create interactive presentation with real-time interaction from the audience

**T 9:00 – 13:00**

- The next era of presentations: how to impress and engage the audience
- Practical work: creating interactive images, table of content and stunning presentations

**F 9:00 – 13:00**

- Space for discussion of future cooperation and planning follow up activities
- Exchange of best practices and experiences and space for discussion of future cooperation
- Course roundup and final evaluation
- Validation of learning outcomes and certification ceremony
- Additional training session tailored to specific needs (optional)

## WHAT TO BRING



- ✓ ID card or passport and visa (if required)
- ✓ Laptop and Smartphone
- ✓ Sunglasses, hat, sunscreen

## CONTACTS

### Trainers

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### Course responsible

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## TIPS: SPANISH VOCABULARY



<b>yes/no</b>	si/no	<b>left /right</b>	izquierda/derecha
<b>thank you</b>	gracias	<b>straight on</b>	recto
<b>you're welcome</b>	de nada	<b>street</b>	calle
<b>excuse me</b>	disculpe	<b>ticket</b>	tiquet
<b>please</b>	por favor	<b>I don't understand</b>	no entiendo
<b>good morning</b>	buenos días	<b>I don't speak spanish</b>	no hablo español
<b>good afternoon</b>	buenas tardes	<b>hot/cold</b>	caliente/frio
<b>good night</b>	buenas noches	<b>no problem</b>	no es un problema
<b>good-bye</b>	adiós	<b>hi</b>	Hola
<b>how much is it?</b>	¿Cuánto cuesta?	<b>where is?</b>	¿Dónde es?



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# PRACTICAL INFORMATION

Become familiar with the training venue

## TRAINING PROVIDER



ELA (Erasmus Learning Academy), is a training centre that focus on designing and implementing learning training courses for teachers, education staff and students with the support of European programmes, especially Erasmus plus.

ELA offers a range of innovative and practice-driven courses tailored for educators, especially teachers. Our focus is on learning outside the classroom in a cooperative and international environment. The pedagogical methods that we use are based upon experiential training, learning-by-doing and best practices' exchange.

We organize courses in Bologna, Sicily and Tenerife. Feel welcome to read more about our locations and about the courses for teachers and educational staff that we organize by scanning the code above!



SCAN THE CODE TO  
DISCOVER MORE  
ABOUT ELA



SCAN/CLICK  
THE CODE TO  
DISCOVER TENERIFE



## VENUE: PUERTO DE LA CRUZ

Puerto de la Cruz is a city and municipality in the northern part of Tenerife island, the largest of Spain's Canary Islands. The island is dominated by Mt. Teide, a dormant volcano that is known as Spain's tallest peak.

Puerto de la Cruz is famous for its volcanic-sand beaches. On the seafront, Lago Martínez is a saltwater pool complex designed by architect César Manrique. The old harbor is home to a 17th-century customs house and Batería de Santa Bárbara, a crumbling 18th-century fort. Puerto de la Cruz is an old working town, where you can eat, drink and converse with the locals.



## LIVING CONDITIONS

### Accommodation, Meals & Course Venue

You will stay at Hotel Marquesa, which is situated in Calle Quintana, 11, 38400 Puerto de la Cruz. The hotel is only 5 minutes away from Lago Martínez and 700 meters away from Playa Jardín. **The course will be held in a seminar room of the Hotel Marquesa.**

